FORT COLLINS FOOD CO-OP
BOARD OF DIRECTORS MEETING MINUTES

Date: September 23, 2026
Time: 5:35 PM - 6:21 PM
Attendees: 3 Board members (Amanda Höfer, Casey Terry, Natalie Yoder) present (no quorum), Sam Novotny (GM), Member owners

1. AGENDA ADJUSTMENTS

Due to lack of quorum, struck Policy P8 discussion and other items requiring full board. Approved revised agenda.

2. APPROVAL OF MINUTES

August 2026 minutes informally reviewed; voting deferred.

3. GENERAL MANAGER REPORT

August set all-time sales record; September tracking to match August sales. Union negotiations continuing (2 more meetings in October). Deli: hired returning staff member, partnered with Native Hill Farms on green chili product. Produce: new staff added, cooler operating well. Frozen/meat section reset underway with new upright coolers. Front-end hiring for new staff. Fall newsletter coming. Staff collaboration positive.

4. NCG APPLICATION UPDATE

Advanced to final round of reviews. Will be presented to NCG board of directors Tuesday, October 22. Decision expected by end of week. Board will review contract carefully before announcing to members, given associated costs (~$30,000 annually estimated).

5. FINANCE COMMITTEE REPORT

August closed and store is cash positive for first time since move. Hired in-house bookkeeper Teresa (cost savings). Implementing co-metrics benchmarking for NCG comparison. Planning 2027 AOP for December approval. Working with consultant Jeannie on shrink and inventory topics. Managing income tax extension for building sale/purchase depreciation. Sam now fully integrated in QuickBooks systems.

6. MEMBER QUESTIONS

Discussion on product pricing, UNFI volume discount (20%, extended through November), spinach availability, membership renewal process, senior discount verification. General Manager to follow up on specific product requests and pricing discrepancies with grocery and produce managers.

7. ANNUAL MEMBER OWNER MEETING & ELECTIONS

2 board applications received for 3 vacancies (3-year term begins January 1). Applications remain open; QR code and URL posted at store. Planning annual member party for election and celebration, likely November (Beaver Moon theme). 1,000 current active members eligible to vote. Decision on party timing and details to be finalized at next board meeting.

8. ACTION ITEMS

- Float annual member owner party concept to staff
- Finalize member meeting/election date and logistics
- Follow up on product requests and pricing verification
- Review NCG contract when received

ADJOURNMENT

Meeting adjourned at 6:21 PM.