**FORT COLLINS FOOD CO-OP**
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**Date:** August 26, 2026

**Time:** 5:36 PM - 6:34 PM

## 1. ATTENDANCE

**Board Members Present:**

- Amanda Höfer, President
- Casey Terry, Vice President
- Lianna Gerrish, Board Member
- Natalie Yoder, Treasurer
- Katie Christensen, Board Member
- Lauren DeBell, Board Member (virtual)
- Christine Luckasen, Secretary

**Staff Present:**

- Sam Novotny, GM

## 2. APPROVAL OF AGENDA

Struck NCG update from agenda. Approved revised agenda.

## 3. APPROVAL OF MINUTES

July 2026 minutes approved.

## 4. GENERAL MANAGER REPORT

Grand opening was successful with $14,500+ daily sales record. 17 new members signed up at opening; total membership now 3,725. Third check stand installed. Bread section relocated. Frozen section reset planned before NCG approval. Pricing updates underway. Actively recruiting front-end and deli staff. Union negotiations ongoing.

## 5. FINANCE COMMITTEE REPORT

Working on hiring in-house bookkeeper and setting up QuickBooks online access. July books closed. Planning to implement third-party audit process eventually. Corporate credit card in progress.

## 6. GENERAL MANAGER HIRING

Sam Novotny hired as permanent GM. Staff had input on selection. Steve Watts (consultant) departed after two-week handoff.

## 7. MEMBER QUESTIONS

Discussion on board meeting communication, signage in store, product affordability, and frozen section details. Board to improve meeting notification system and bulletin board visibility. Discussed expanding frozen section with more value options.

## 8. POLICY DISCUSSION: BOARD COMMITTEE PRINCIPLES

Reviewed compliance with Policy P7. Committees functioning well overall. Noted 10-day committee report deadline not consistently met but accepted as good faith effort during current growth phase. Created Board Self-Reporting Tracker for 2026.

## 9. ADJOURNMENT

Meeting adjourned at 6:34 PM.